

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, July 27, 2020

1. **Alex Burke convened the meeting via video conference at 4:04pm with the following members present; Tim Scoggins, Willy Jones, Robert Ebert, Sarah Perrin, Lisa Byer – Executive Director and William Gardner – Operations Manager. Marcia Noyes and Jenna Caslin were absent.**

2. **APPROVAL OF MINUTES:** Alex Burke asked for approval of the June Board Minutes.

MOTION: TIM SCOGGINS MOVED TO APPROVE THE MINUTES OF THE JUNE 8, 2020 BOARD MEETING. SARAH PERRIN SECONDED THE MOTION. ALL VOTED IN FAVOR AND THE MOTION PASSED.

3. **FINANCE REPORT:** Lisa presented the finance report for month of May and June 2020 and answered questions of the board. William provided an update of underwriters, production contracts and other revenue sources.

4. **EXECUTIVE DIRECTOR'S REPORT:**

- a. There was an update to the staff activities under the current COVID restrictions. There is no immediate plans to move away from the current procedures and restrictions.
- b. The staff continues to be very busy working to implement the new channel rebranding and more.
- c. The house painting is underway and going well. The contractor ran across needed repairs which have been added on to the project but were necessary and worthwhile to mitigate further damage.
- d. VAN's statewide group was successful in securing COVID relief funds for the AMOs and there is work to collect needed data to disperse the funds. Lisa continues to work on the statewide contract template with the committee and they are very close to an agreement with Comcast.
- e. The Board Election process is still in progress and they are working to get confirmation from both Dave LaChance and Greg Van Houten to set everything in motion and get the ballots out before the end of the month. Lisa will get updated bios from Alex and Tim to include in the election ballots.
- f. Lisa reported that work continues to keep the content updated and refreshed on the channels under the rebranding. Subsequent planned phases are stalled a bit due to COVID but the progress has been significant.

5. **NEW BUSINESS:**

- a. Lisa reported on an issue with a recent Pownal Select Board meeting being held via Zoom during which a staff member's audio was overheard during their meeting and was disruptive to viewers tuning into the channel. Lisa has been in close contact with Rebecca Dragon, Pownal's Town Agent and has provided a full review of the situation, accepted responsibility and issued an apology. It was agreed that written notice would be given to Jim Vires regarding the failure and that policies would be developed for covering meetings. Lisa will continue to follow up on the issue and keep the board updated.

MOTION: SARAH PERRIN MOVED TO ADJORN THE MEETING. WILLY JONES SECONDED. THE MEETING ADJORNED AT 5:02PM.

Respectfully submitted by,
Willy Jones, Secretary