

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, September 27, 2021

1. **Alex Burke convened the meeting via video conference at 4:00pm with the following members present; Tim Scoggins, Marcia Noyes, Greg Van Houten, Sarah Krinsky, Dan Cross, Lisa Byer – Executive Director and William Gardner – Operations Manager. Robert Ebert, Sarah Perrin and Dave LaChance were absent.**
2. **NEW BOARD MEMBERS AND ELECTION OF OFFICERS:** New Board Members, Sarah Krinsky and Dan Cross, were introduced and seated following their election to the board. Nominations and a slate of officers was presented with Alex Burke as President, Tim Scoggins as Vice President, Greg Van Houten as Treasurer and Marcia Noyes as Secretary.

MOTION: MARCIA NOYES MOVED TO VOTE ON THE OFFICERS AS PRESENTED. GREG VAN HOUTEN SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

3. **APPROVAL OF MINUTES:** Alex Burke asked for approval of the August 23rd Board Minutes.

MOTION: GREG VAN HOUTEN MOVED TO APPROVE THE MINUTES OF THE AUGUST 23, 2021 BOARD MEETING. TIM SCOGGINS SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

4. **FINANCE REPORT:** Lisa presented the finance report for the month and answered questions of the board.
5. **BUDGET APPROVAL:** Lisa presented the proposed budget for the 2021–2022 Fiscal Year and answered the boards questions.

MOTION: GREG VAN HOUTEN MOVED TO ACCEPT THE PROPOSED BUDGET AS PRESENTED. MARCIA NOYES SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

6. EXECUTIVE DIRECTOR'S REPORT:

- a. The Director's report was distributed to the board prior to the meeting for their review. The facility remains open to the public with masking requirements in place. William worked hard to get the studio renovations completed and is working on yearend assignments. The production staff continues to be very busy. Tony is working with the reporting aspects of the playback system that will improve his productivity and work process. The studio upgrades are looking great along with the new furniture for various sets. VAN continues to work on the legislative front to lobby for PEG funding alternatives and they are now working to coordinate the request of HD channels for the PEG entities as a result of the mediated settlement. Lisa has been asked to join the committee working on that effort and she is identifying the best role she can play. VAN is also working with Comcast to produce the PEG PSA which was negotiated as part of the statewide contract template work. Lisa continues to build on the membership database and bringing in new members. There have been no new issues with the internet access since the modem and IP address changes.

Lisa raised issues with new equipment located on the telephone pole directly outside her office window. Tim Scoggins offered information he's gathered in his own research and Greg Van Houten offered to seek information on the equipment, the specs and any associated risks. Lisa announced that the staff is working to honor local veterans during the month of November. They are also working to feature archived programs and will be surveying viewers on what they'd like to see. The youth grant class will be postponed to the spring but the staff is working to recruit students. The staff is beginning preparations on the annual reporting in hopes of completing it early this year.

7. OLD BUSINESS:

- a.* Alex Burke asked if there were any questions or comments regarding the proposed changes to the corporate bylaws.

MOTION: GREG VAN HOUTEN MOVED TO APPROVE THE PROPOSED CHANGES TO THE BYLAWS. MARCIA NOYES SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

8. NEW BUSINESS:

- a.* Alex Burke recognized the outgoing board members Sarah Perrin and Robert Ebert who were not in attendance. He thanked them for their service to CAT-TV and noted that Lisa sent them both thank you gifts.
- b.* Greg Van Houten mentioned that CAT-TV is a member of Bennington Arts Council and noted that because it is an in-kind membership we do not have documented anywhere in our records, including the budget. He suggested looking into ways to document our membership to such organizations in the future.

MOTION: GREG VAN HOUTEN MOVED TO ADJORN THE MEETING. DAN CROSS SECONDED THE MOTION. THE MEETING ADJORNED AT 4:50PM.

Respectfully submitted by,
Marcia Noyes, Secretary