

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, April 22, 2019

- 1. The meeting convened at 4:00pm with the following members present; Drew Totten, Robert Ebert, Sarah Perrin, Marcia Noyes, Tim Scoggins, Lisa Byer – Executive Director and William Gardner – Operations Manager. Alex Burke and Willy Jones were absent.**
- 2. APPROVAL OF MINUTES:** Drew Totten asked for approval of the February 25, 2019 Board Minutes.

MOTION: TIM SCOGGINS MOVED TO APPROVE THE MINUTES OF THE MARCH 25, 2019 BOARD MEETING. MARCIA NOYES SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION PASSED.

- 3. FINANCE REPORT:** Lisa presented the finance reports for months ending February 2019 answered questions of the board.

4. EXECUTIVE DIRECTOR'S REPORT:

Lisa Byer provided highlights of her report, which is attached and formally submitted with these minutes.

- a. Overview:* Assuming everyone had already reviewed the report, Lisa provided highlights of topics that required discussion. She reported that she and William are reviewing the painting quote to have the rest of the building painted. They are still gathering information and asking for clarifications from the contractor. The job will be done contracted in phases and they are currently considering the phase to do the west side of the building with a couple additional add-ons.

Lisa also provided an update on the VPUC workshop that was held to discuss the GAAP funding changes. The conclusion of the workshop was that Comcast was required to make these changes as part of the regulations for publicly traded companies. The VPUC agreed with VAN's concern that there was no notice of these changes in advance or explanation given after the losses were discovered. Lisa also reported that she and other members of VAN had a productive meeting with Rep. Peter Welch during which he pledged his support to oppose the FCC rulemaking under consideration. Also, VAN's efforts continue to get a summer study session approved in the Vermont State Legislature. That would give us an opportunity to examine legislative solutions to funding to PEG. Any potential legislation would be brought to the next legislative session next year.

Lisa informed the Board that Spencer Sweet has resigned from the Board citing personal reasons. That leaves the board with 2 vacant seats and Lisa is interested in gathering names for potential nominees.

Following up on the need to discuss the pending financial concerns, it was discussed that a committee should be formed to discuss and then bring back to the full board for review. There is also an effort to have a vision committee to discuss tangible action items to move us in the direction of the strategic plans. It was decided that while these

two efforts will need to be aligned at some point, for now they should remain separate so that the focus can be specific and productive. Lisa will reach out to Board Members to gauge their interest in joining the committees and schedule a meeting of the Funding Committee.

Lisa reviewed the meeting and underwriting contracts with the updated data. They also discussed additional ideas to branch out underwriting opportunities with small business marketing packages that continue to fall under our mission and regulations. They are also working to implement a new membership database. There was a response from Mr. Hoyt who indicated he was interested in speaking to the board at a future meeting. He has been informed that he will need to provide at least one week notice to be added to the agenda.

MOTION: MARCIA NOYES MOVED TO ENTER EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES. SARAH PERRIN SECONDED THE MOTION. ALL VOTED IN FAVOR AND THE MOTION PASSED.

MOTION: SARAH PERRIN MOVED TO EXIT EXECUTIVE SESSION. TIM SCOGGINS SECONDED THE MOTION. ALL VOTED IN FAVOR AND THE MOTION PASSED.

5. OTHER BUSINESS:

It was agreed to move May's meeting to May 20th instead of the scheduled May 27th which falls on Memorial Day.

MOTION: MARCIA NOYES MOVED TO ADJORN THE MEETING. TIM SCOGGINS SECONDED. THE MEETING ADJORNED AT 5:27PM.

Respectfully submitted by,
Willy Jones, Secretary