

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, January 24, 2022

1. **Alex Burke convened the meeting via video conference at 4:00pm with the following members present; Tim Scoggins, Marcia Noyes, Sarah Krinsky, Dave LaChance, Lisa Byer – Executive Director and William Gardner – Operations Manager. Dan Cross and Greg Van Houten were absent.**
2. **PUBLIC COMMENTS:** Alex Burke asked if there was anyone present who wanted to make a public comment. Hearing none, he moved onto the next agenda item.
3. **APPROVAL OF MINUTES:** Alex Burke asked for approval of the November 22, 2021, Board Minutes.

MOTION: TIM SCOGGINS MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 22, 2021, BOARD MEETING AS ACCEPTED. MARCIA NOYES SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

4. **FINANCE REPORT:** Lisa presented the finance report for both the months of November and December and answered questions of the board.
5. **EXECUTIVE DIRECTOR'S REPORT:** The Director's report was distributed to the board prior to the meeting for their review. The staff is currently being cautious as covid cases surge. Lisa reported that VAN continues to work to secure the \$300k appropriation in the state budget. She will be following up with Greg Van Houten to discuss paid time off policies. The 30 by 30 membership drive brought in 16 new members. Lisa requested feedback from the board on the initiative. She showed the board the commemorative tote bag and pens that are being used to celebrate the 30th anniversary. She is working with Mary Morrissey on a state proclamation as well as other ideas to celebrate the milestone. Lisa asked for comments from the board on the priorities of goals for the coming year. She updated the board regarding the network updates. Since the pricing and availability of components were risky, she made the decision to move forward sooner than expected. Once all the parts arrive, the server will be built, and the server room will be reorganized. The hardware will total \$4k and the installation will be about \$3k. Marcia Noyes suggested purchasing an extra hard drive just in case of a failure. William will follow up. Preparations are beginning for the annual Town Meeting Day. Lisa completed the staff reviews and completed her self-review and met with Alex and Tim. Lisa is working on completing the annual report and the state report. She noted that they've developed a "quick cut" feature to highlight important parts of meetings. Tim Scoggins pointed out they be added to our YouTube channel. Alex Burke discussed policies to ensure that viewers understand that we are not editorializing. The town meeting contracts are being renewed. Pownal will be renewed in June however they've heard they may be considering dropping coverage. She will keep the board informed as things develop and pointed out the reasons why it is important to have CAT-TV continue to cover the meetings. Lisa reviewed the upcoming board meeting schedule, including holding the remote Annual Meeting on March 7th. Lisa reported an issue with a local citizen who had expressed interest in speaking in front of the board but failed to attend the meeting. She will notify the board if additional action is needed.

MOTION: MARCIA NOYES MOVED TO ADJORN THE MEETING. SARAH KRINSKY SECONDED THE MOTION. THE MEETING ADJORNED AT 4:40PM.

Respectfully submitted by,
Marcia Noyes, Secretary