

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, February 24, 2020

1. The meeting convened at 4:04pm with the following members present; Alex Burke, Robert Ebert, Willy Jones, Marcia Noyes, Tim Scoggins, Sarah Perrin, Lisa Byer – Executive Director and William Gardner – Operations Manager.

2. APPROVAL OF MINUTES: Alex Burke asked for approval of the January Board Minutes.

MOTION: TIM SCOGGINS MOVED TO APPROVE THE MINUTES OF THE JANUARY 27, 2020 BOARD MEETING. MARCIA NOYES SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION PASSED.

3. FINANCE REPORT: Lisa presented the finance report for month ending January 2020 answered questions of the board. William provided an update of underwriters, production contracts and other revenue sources.

4. EXECUTIVE DIRECTOR'S REPORT:

- a.* Lisa provided an update to the staff activities as provided in her report including preparations for town meeting day, programming data for the program guide and transition to the new channels.
- b.* On the statewide level, progress continues on the new channel activation and inclusion in the IPG which should complete the Comcast CPG renewal process and settlement agreement work. So far there have been no impacts in Vermont regarding the FCC rulemaking although federal appeals continue. The Legislative working group coordinated testimony around the state for funding allocations in the Governor's budget including 3 community members in Bennington. VAN continues to work on a statewide contract to be submitted to Comcast to ease the contract renewal process for individual AMOs including CAT-TV.
- c.* Discussion continued regarding appointment of board members to fill the seat vacated by Drew Totten. Lisa will follow up with the suggested candidates.
- d.* Lisa asked the Board for the formation of a committee to update the Bylaws. Several members volunteered and Lisa will set up a meeting.
- e.* Lisa presented samples of rebranding ideas and templates.
- f.* The Annual Report has been completed and will be presented at the Annual Membership Meeting following this meeting. The Rule 8 PEG report will be completed by the end of the week.
- g.* Alex Burke and Tim Scoggins will set up a meeting to conduct the Executive Director's annual review before the next board meeting.

MOTION: WILLY JONES MOVED TO ADJORN THE MEETING. MARCIA NOYES SECONDED. THE MEETING ADJORNED AT 4:48PM.

Respectfully submitted by,
Willy Jones, Secretary