

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, June 24, 2024

1. **Tim Scoggins convened the meeting via video conference at 4:04 pm with the following members present; Dan Cross, Frank Barnes, Jack Rossiter-Munley, Asa Morin, Sarah Krinsky, Greg Van Houten and William Gardner – Operations Manager. Lisa Byer, Executive Director, was absent.**
2. **FISCAL REVIEW:** Karen Barlett of O'Brien Shortle Reynolds & Sabatka presented the financial statements for the fiscal year ending September 30, 2023. She explained the process and scope of the review. She noted that they added a disclosure regarding the concentration of risk in our primary revenue source declining via Comcast payments. She added that including this market shift was important to include even though the organization's numbers continue to be on solid ground.
3. **APPROVAL OF MINUTES:** Tim Scoggins asked for approval of the Board Minutes of the June 3, 2024, meeting.

MOTION: GREG VAN HOUTEN MOVED TO APPROVE THE MINUTES OF JUNE 3, 2024, BOARD MEETING. DAN CROSS SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

4. **FINANCE REPORT:** William reviewed the financial reports and answered questions from the board.
5. **EXECUTIVE DIRECTOR REPORT:** The Director's report was distributed to the board prior to the meeting for their review. William highlighted the activities of the staff including graduation coverage. The call for board candidates has gone out. They are working to find a local high yield CD for investment. William asked the board for approval to allow two producers access to the studio after hours.

MOTION: DAN CROSS MOVED TO GRANT AN EXCEPTION FOR MICHAEL MAWSON AND TORY RICH TO ENTER THE BUILDING AFTER HOURS FOR PRODUCTION CONTINGENT ON DEVELOPING A RELEASE FORM, LIABILITY WAIVER AND INSTALLATION OF KEYPADS. GREG VAN HOUTEN SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

William reported the quote for the keypad installation came in at \$1538 and will include an interactive mobile app and ability to set controls and create individual codes. He also informed the board of Sunrise Family Resource Center's interest in our barn which also borders their property. Early discussions included a rental partnership with grants to help with renovations as well as interest in purchasing the building. After a brief discussion, the board agreed that it made sense to continue the discussion with Sunrise and explore options. Lisa sent the Pownal meeting coverage agreement out and expects that board to discuss the contract in their upcoming meeting. William discovered a fraudulent charge on the credit card which has been resolved and new card was issued.

6. NEW BUSINESS:

MOTION: GREG VAN HOUTEN MOVED TO ADJORN THE MEETING. FRANK BARNES SECONDED THE MOTION. THE MEETING ADJORNED AT 4:53PM.

Respectfully submitted by,
Sarah Krinsky, Secretary