

**Catamount Access Television Corporation**

Board of Directors Meeting Minutes

Monday, February 26, 2018

1. **The meeting convened at 4:04pm with the following members present; Frank Barnes, Willy Jones, Marcia Noyes, Sarah Perrin, Alex Burke, Ethel Hutton and Lisa Byer – Executive Director. Drew Totten, Lindy Lynch and Spencer Sweet were absent.**
2. **APPROVAL OF MINUTES:** Frank Barnes asked for approval of the minutes of the January meeting.

**MOTION: WILLY JONES MOVED TO ACCEPT THE MINUTES OF THE OCTOBER MEETING. MARCIA NOYES SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.**

3. **FINANCE REPORT:** Lisa presented the finance reports for January. There were questions and discussion regarding expenses exceeding the budgeted amount. Lisa will monitor and discuss with William.
4. **EXECUTIVE DIRECTOR'S REPORT:**  
Lisa Byer provided highlights of her report, which is attached and formally submitted with these minutes.

- a. *Overview:* Lisa reviewed the reports of the staff. She reported that Ryan will be traveling to Puerto Rico on a relief effort with the local Habitat for Humanity. 5 local students will also be going. There will be documentary produced as a result of the trip. Most expenses will be covered through the fundraising efforts of Habitat but CAT-TV will be covering some minor expenses as well as his 40 hour work week. Mike worked to coordinate candidate forums for Bennington Select Board and Bennington School District elections. There has been some push back and chatter on Facebook regarding the fairness of the forum. Lisa assured the board that this forum followed the same format and planning as forums we have hosted in the past.

Lisa provided an update regarding Underwriters noting that there are discussions with the Hospital, BPI, USC and the Chamber. There is a continued effort to assess value to the services we provide nonprofits and offer opportunities for commercial businesses to support CAT-TV. The staff has been creating a la carte arrangements based on the needs/services.

VAN has been granted Intervention Status in the Comcast case. They are in a bit of a holding pattern until the Motion for Dismissal is settled. This has been favorable to Lisa's workflow.

**MOTION: SARAH PERRIN MOVED THAT THE BOARD MOVE INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES. ALEX BURKE SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.**

**MOTION: MARCIA NOYES MOVED THAT THE BOARD COME OUT OF EXECUTIVE SESSION. SARAH PERRIN SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.**

Spencer Sweet has been granted an informal leave from the board but remain informed of activities. Lisa is completing our Annual Report, the annual PEG Access report, working to update Operating Rules and Procedures and pulling together the community needs assessment.

**MOTION: SARAH PERRIN MOVED TO ADJORN THE MEETING. ALEX BURKE SECONDED. THE MEETING ADJORNED AT 5PM.**

Respectfully submitted by,  
Willy Jones, Secretary