

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, June 3, 2024

- 1. Tim Scoggins convened the meeting in person and via video conference at 4:02 pm with the following members present; Dan Cross, Frank Barnes, Jack Rossiter-Munley, Asa Morin, Greg Van Houten, Sarah Krinsky, Lisa Byer, Executive Director, and William Gardner – Operations Manager.**
- 2. APPROVAL OF MINUTES:** Tim Scoggins asked for approval of the Board Minutes of April 22, 2024.

MOTION: DAN CROSS MOVED TO APPROVE THE MINUTES OF APRIL 22, 2024, BOARD MEETING. SARAH KRINSKY SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

- 3. FINANCE REPORT:** Lisa reviewed the financial reports and answered questions from the board. There was discussion of the CD that matured and thoughts of reinvesting the money. Lisa and William will research and make a recommendation to the board.
- 4. EXECUTIVE DIRECTOR REPORT:** The Director's report was distributed to the board prior to the meeting for their review. Lisa provided an overview. She noted the activities of the staff. The new furnace has been replaced as well as the single heat pump in the server room. The assessment of the a/c units revealed that the first-floor main office unit will be replaced first with the upgraded ducted heat pump. The remaining 2 units will be evaluated and replaced later.

Lisa provided an update on the advocacy work that resulted in VAN being added to the state budget as a line item. The bill did not have traction because the legislature wanted to support VAN and reportedly didn't feel they needed special funds to do that. VAN will need to continue to advocate for inclusion in the budget year to year and for necessary increases. Lisa applauded the efforts of VAN in the work done this year. She also provided a brief update on the rollout of HD channels and continues to work through the related issues with Comcast.

The board elections are coming up and Lisa announced that both Sarah Krinsky and Dan Cross are both running for another term. It was agreed that she would post an announcement and call for additional nominations on the community calendar and in the weekly eblast. It was also agreed that as allowed in the policies, the new board will be seated October, and the budget will be voted on in September to ease confusion with the transition.

Lisa mentioned that this year's Chester Hickok Scholarship will be awarded to Jayden Thomas who will be attending adult education courses at SWTech next year. Graduation is coming up and the weather forecast indicates that it will be held inside. The team is preparing for both scenarios and is working to avoid the technical issues from last year.

Lisa explained that there is interest of two members to use the studio after business hours. She explained that back in 2010, the board adopted a policy that no members or volunteers have access to the building without staff present. There was discussion of the matter. It was agreed that the policy would stand and any exceptions to the policy would need approval from the board. The staff should develop criteria for potential exceptions and present recommendations to the board for approval. They will also develop necessary waivers, including insurance liability.

MOTION: GREG VAN HOUTEN MOVED TO ADOPT A POLICY THAT MEMBER ACCESS IS LIMITED TO BUSINESS HOURS WITH STAFF PRESENT EXCEPT AS APPROVED BY THE BOARD. JACK ROSSITER-MUNLEY SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

MOTION: GREG VAN HOUTEN MOVED TO APPROVE \$1500 FOR THE PURCHASE AND INSTALLATION OF KEYPAD ENTRY LOCKS ON THE SIDE DOOR AND BACK DOOR OF THE FACILITY. JACK ROSSITER-MUNLEY SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

5. **NEW BUSINESS:** There was discussion regarding making a public post noting the passing of Sen. Dick Sears. Lisa will create a post on the company's Facebook page. There was discussion of developing a video montage of Sen. Sears' appearances on CAT-TV through the years but it was unclear of the ability to complete it in a timely manner.

MOTION: GREG VAN HOUTEN MOVED TO ADJORN THE MEETING. DAN CROSS SECONDED THE MOTION. THE MEETING ADJORNED AT 5:00PM.

Respectfully submitted by,
Sarah Krinsky, Secretary