

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, September 28, 2020

1. **Alex Burke convened the meeting via video conference at 4:06pm with the following members present; Tim Scoggins, Robert Ebert, Willy Jones and Jenna Caslin, Lisa Byer – Executive Director and William Gardner – Operations Manager. Sarah Perrin, Marcia Noyes and Dave LaChance were absent.**

2. **ELECTION OF OFFICERS:** A slate of officers was presented as President, Alex Burke; Vice President, Tim Scoggins; Treasurer, Robert Ebert; Secretary, Marcia Noyes.

MOTION: TIM SCOGGINS MOVED TO ACCEPT THE SLATE OF OFFICERS AS PRESENTED. ALEX BURKE SECONDED THE MOTION. ALL VOTED IN FAVOR AND THE MOTION PASSED.

3. **APPROVAL OF MINUTES:** Alex Burke asked for approval of the August Board Minutes.

MOTION: TIM SCOGGINS MOVED TO APPROVE THE MINUTES OF THE AUGUST 24, 2020 BOARD MEETING. JENNA CASLIN SECONDED THE MOTION. ALL VOTED IN FAVOR AND THE MOTION PASSED.

4. **FINANCE REPORT:** Lisa presented the finance report for month of July 2020 and answered questions of the board. Lisa and William presented the final draft budget for Board approval.

MOTION: TIM SCOGGINS MOVED TO APPROVE THE BUDGET AS PRESENTED. JENNA CASLIN SECONDED THE MOTION. ALL VOTED IN FAVOR AND THE MOTION PASSED.

5. **EXECUTIVE DIRECTOR'S REPORT:**

- a. There was an update to the staff activities including the announcement of live coverage of varsity soccer and football at MAUHS, proposal to participate in the Community Action Grant through SVMC focused on opioid addiction, an updated tour of the Putnam Block Project and continued coverage of the Community Policing committees and town and school board meetings.
- b. Cleaning responsibilities will be equally distributed between staff members and air purifiers were purchased.
- c. Lisa continues to wrap up work on the statewide contract template with Comcast.
- d. Dave LaChance has completed Board Orientation and will attend next month's meeting and Greg Van Houten will be appointed to a vacant seat at the October meeting.
- e. Work continues on developing and locating new content for the channels and discussions of promoting new channel locations is underway.

6. **NEW BUSINESS:** The Board thanked Willy Jones for his service on the CAT-TV Board and wished him well as he reached term limits in his board seat.

MOTION: WILLY JONES MOVED TO ADJORN THE MEETING. JENNA CASLIN SECONDED. THE MEETING ADJORNED AT 4:50PM.

Respectfully submitted by,
Marcia Noyes, Secretary