

**Catamount Access Television Corporation**

Board of Directors Meeting Minutes

Monday, July 26, 2021

1. **Alex Burke convened the meeting via video conference at 4:04pm with the following members present; Tim Scoggins, Marcia Noyes, Robert Ebert, Greg Van Houten, Lisa Byer - Executive Director and William Gardner - Operations Manager. Jenna Caslin, Sarah Perrin and Dave LaChance were absent.**
2. **APPROVAL OF MINUTES:** Alex Burke asked for approval of the June 28, Board Minutes.

**MOTION: GREG VAN HOUTEN MOVED TO APPROVE THE MINUTES OF THE JUNE 28, 2021, BOARD MEETING. TIM SCOGGINS SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.**

3. **FINANCE REPORT:** Lisa presented the finance report for the month and answered questions of the board. William provided details on additional revenues. They also presented the draft budget that will be voted on in September.
4. **EXECUTIVE DIRECTOR'S REPORT:**
  - a. The Director's report was distributed to the board prior to the meeting for their review. Lisa provided new updates to the report. With regards to the board elections, Jenna Caslin has decided that due to other commitments, she is unable to rerun for the board and has resigned from her board seat. There are two nominees, Dan Cross and Sarah Krinsky, for the upcoming election that will keep the board at total of 7 directors. She also reminded the board that the staff will be meeting with the vendor for the master control system of the channels due to the recent chain of technical issues.
5. **NEW BUSINESS:**
  - a. Lisa presented the draft revisions to the bylaws for the board review. The updates include simplifying wording and updating language based on current procedures and practice. Lisa researched other examples of bylaws as part of the revision process. The board provided feedback on the revisions. Lisa will update the document as discussed and move towards formal adoption of the bylaws.

**MOTION: GREG VAN HOUTEN MOVED TO ADJORN THE MEETING. MARCIA NOYES SECONDED THE MOTION. THE MEETING ADJORNED AT 4:53PM.**

Respectfully submitted by,  
Marcia Noyes, Secretary