

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, May 23, 2022

1. **Alex Burke convened the meeting via video conference at 4:05pm with the following members present; Tim Scoggins, Marcia Noyes, Dave LaChance, Dan Cross, Lisa Byer – Executive Director and William Gardner – Operations Manager. Sarah Krinsky and Greg Van Houten were absent.**
2. **APPROVAL OF MINUTES:** Alex Burke asked for approval of the March 28, 2022, Board Minutes.

MOTION: DAN CROSS MOVED TO APPROVE THE MINUTES OF THE MARCH 28, 2022, BOARD MEETING AS PRESENTED. DAVE LACHANCE SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

3. **FINANCE REPORT:** Lisa presented the finance report for April. There was discussion of budgeting for the increase in heating fuel costs.
4. **EXECUTIVE DIRECTOR'S REPORT:** The Director's report was distributed to the board prior to the meeting for their review. Covid protocols continue to adjust as things change however, Lisa remains committed to wearing a mask for personal reasons. Lisa reviewed the staff reports including the youth grant production camp, new equipment set up, VOD server upgrade, archiving our VHS library with an online database. Lisa reported that the driveway project is on target for this summer. They received the \$12.5k from the \$300k VAN appropriation in the Governor's budget. The hope is to have \$600k next year as part of the gap funding request. Lisa attended the VAN Annual Meeting virtually.

Lisa notified the board that Mike Cutler and his wife are expecting their first child in June. Pursuant with CAT-TV's policy he is eligible for a 6-week Parental Leave. His is working closely with the staff to plan for his absence. Lisa reported on the upcoming board elections. The 2 seats up this year are Marcia Noyes and Greg Van Houten. Marcia has reached term limits and is sad to leave. Lisa will be reaching out to Greg Van Houten to see if he is willing to serve another term. She asked the board for recommendations to fill Marcia's seat. Lisa will confer with the bylaw revisions and get the election process underway.

As part of the 30th anniversary, the staff have new hats and shirts and created postcards to promote the membership drive. Mike Cutler is putting together a 30th anniversary video that will be featured on the channels, social media and Mayfest. There is also progress on the other goals including local programming, youth training and video on demand. The network server replacement is expected to be completed by the fall once the components arrive and software issues are resolved. They are preparing for Mayfest. Lisa asked for Board help at the Mayfest booth. Lisa completed much of her organization of documents and there is progress on the launch of the new video on demand service. The scholarship will be awarded to Caleb Wiegerts who will be attending Messiah University in the fall.

MOTION: MARCIA NOYES MOVED TO ADJORN THE MEETING. DAN CROSS SECONDED THE MOTION. THE MEETING ADJORNED AT 4:31PM.

Respectfully submitted by,
Marcia Noyes, Secretary