

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, March 25, 2018

- 1. The meeting convened at 4:07pm with the following members present; Frank Barnes, Drew Totten, Lindy Lynch, Willy Jones, Sarah Perrin, Alex Burke, and Lisa Byer – Executive Director. Marcia Noyes, Ethel Hutton and Spencer Sweet were absent.**
- 2. APPROVAL OF MINUTES:** Frank Barnes asked for approval of the minutes of the February meeting.

MOTION: ALEX BURKE MOVED TO ACCEPT THE MINUTES OF THE FEBRUARY MEETING. SARAH PERRIN SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

- 3. FINANCE REPORT:** Lisa presented the finance reports and noted that the expenses have balanced out are within budget therefore not a concern.
- 4. EXECUTIVE DIRECTOR'S REPORT:**
Lisa Byer provided highlights of her report, which is attached and formally submitted with these minutes.

- a. Overview:* Lisa reviewed a programming complaint that was received from a viewer. The viewer had called two board members after reporting the complaint to an employee and being unhappy with the way that employee handled the call. Lisa provided an overview of the operating rules based on applicable law citing protected speech versus unprotected speech. The program in question had not been flagged as questionable until this viewer complaint and now that it has been reviewed, it still falls under protected speech as indecent and will play in "safe harbor" hours between 10pm and 6am only. The sponsor of the program is also an employee and Lisa will talk with them about their responsibility to review programming that they sponsor to play on the channels, just as any community member. Lisa will also follow up regarding how the first employee handled the complaint as a separate matter.

Lisa reported that Ryan returned from the relief effort to Puerto Rico. He reported that it went well and he is understandably exhausted. He will be working to sort through the footage to develop a documentary. She plans to give him time to settle in and then see what timeframe we'd be looking at for a community screening.

Lisa presented the printed annual report with a new design. Her work with VAN continues and there has been little activity in the Comcast case. She will accept another and final term on the VAN board. It is time to think about Board elections. Lisa reported that Lindy and Frank have reached term limits but Sarah and Drew are up for reelection. Both Sarah and Drew agreed to run again and Lisa will accept suggestions for other candidates. Lisa also reported that they have made great progress on the survey for the community needs assessment and will have a draft survey for the board in the next month. The plan is to launch to stakeholders mid-May and to general public at Mayfest.

She is also working on updating the operating rules which she hopes to bring suggestions to the board soon. They continue to discuss collaborating with efforts to reinvigorate battle day celebrations. Lisa mentioned that the production staff continues to be very busy with meeting coverage including Town Meeting Day this month. It was noted that there are several controversial issues happening in the towns we serve, which result in long meetings, which in turn is a drain on the staff.

As a follow up on issues from last month, we discussed compliance to Open Meeting Law and feel that in practice we are compliant with the necessary areas of the law. With regards to an Electronic Device Policy, Lisa will continue to gather information and examples to present a draft policy to the board.

MOTION: DREW TOTTEN MOVED THAT THE BOARD MOVE INTO EXECUTIVE SESSION TO DISCUSS SENSITIVE ISSUES SURROUNDING AN ONGOING PERSONNEL MATTER. LINDY LYNCH SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

MOTION: SARAH PERRIN MOVED THAT THE BOARD COME OUT OF EXECUTIVE SESSION. ALEX BURKE SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

MOTION: LINDY LYNCH MOVED TO ADJORN THE MEETING. SARAH PERRIN SECONDED. THE MEETING ADJORNED AT 5:20PM.

Respectfully submitted by,
Willy Jones, Secretary