

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, November 23, 2020

1. **Alex Burke convened the meeting via video conference at 4:02pm with the following members present; Tim Scoggins, Robert Ebert, Marcia Noyes, Sarah Perrin, Dave LaChance, Greg Van Houten, Jenna Caslin, Lisa Byer – Executive Director and William Gardner – Operations Manager.**

2. **APPROVAL OF MINUTES:** Alex Burke asked for approval of the October Board Minutes.

MOTION: GREG VAN HOUTEN MOVED TO APPROVE THE MINUTES OF THE OCTOBER 26, 2020 BOARD MEETING. TIM SCOGGINS SECONDED THE MOTION. ALL MEMBERS VOTED IN FAVOR AND THE MOTION PASSED.

3. **FINANCE REPORT:** Lisa presented the finance report for the month and answered questions of the board.

4. **EXECUTIVE DIRECTOR'S REPORT:**

- a. Given the rise in COVID cases, the staff began alternating schedules so that there is limited overlap between employees. The studio has been closed to productions and one producer was given a camera on extended loan so he can produce shows from home.
- b. The staff provided updates on their activity and Lisa asked the board for questions. There was discussion regarding coverage of high school sports specifically basketball, but it is unknown what COVID restrictions will be in place.
- c. Lisa has applied for the remaining COVID relief funds which should be around \$6k and she expects those funds will be forthcoming.
- d. The VAN community approved the statewide PEG Access Agreement that was developed with Comcast over the last year. Lisa expects an individualized contract from Comcast to arrive in early December and she will distribute to the Board their review.
- e. In an effort to draw viewers to the channels as part of the channel move the staff has developed several holiday initiatives including "What are you Thankful for" and "Deck the Halls." It is the hope to garner community participation and get folks to tune into the CAT-TV. It was mentioned that the Board should be helping with these initiatives and Lisa should be asking for participation.
- f. It was reported that there were some technical issues with the coverage of the election results, but the program went well. Lisa was thankful to the volunteer community members who stepped up to host the program.

5. **NEW BUSINESS:**

- a. Greg Van Houten noted that Mike is pulling together a virtual Shires Holiday Concert for December 11th.

MOTION: MARCIA NOYES MOVED TO ADJORN THE MEETING. GREG VAN HOUTEN SECONDED. THE MEETING ADJORNED AT 4:42PM.

Respectfully submitted by,
Marcia Noyes, Secretary