

Catamount Access Television Corporation

Board of Directors Meeting Minutes

Monday, January 27, 2020

1. **The meeting convened at 4:04pm with the following members present; Alex Burke, Robert Ebert, Willy Jones, Marcia Noyes, Tim Scoggins, Sarah Perrin, Lisa Byer – Executive Director and William Gardner – Operations Manager.**
2. **ELECTION OF OFFICERS:** There was a call for nominations for President of the Board due to the recent resignation of Drew Totten from the Board.

MOTION: TIM SCOGGINS NOMINATED ALEX BURKE AS PRESIDENT OF THE BOARD OF DIRECTORS. MARCIA NOYES SECONDED THE MOTION. ALL VOTED IN FAVOR WITH ONE ABSENTION FROM ALEX BURKE. THE MOTION PASSED.

There was a call for nominations for the Vice President of the Board.

MOTION: ROBERT EBERT NOMINATED TIM SCOGGINS AS VICE PRESIDENT OF THE BOARD OF DIRECTORS. ALEX BURKE SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION PASSED.

3. **APPROVAL OF MINUTES:** Alex Burke asked for approval of the November Board Minutes.

MOTION: MARCIA NOYES MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 25, 2019 BOARD MEETING. WILLY JONES SECONDED THE MOTION. ALL VOTED IN FAVOR. THE MOTION PASSED.

4. **FINANCE REPORT:** Lisa presented the finance report for month ending November 2019 and December 2019 answered questions of the board. William provided an update of underwriters, production contracts and other revenue sources.

5. EXECUTIVE DIRECTOR'S REPORT:

- a. Lisa provided an update to the staff activities as provided in her report including workflow changes in preparation for programming data to be included in the Interactive Program Guide and the anticipated channel relocation.
- b. Lisa continues to play a statewide role in the resolution of the Comcast CPG Settlement case which includes the channel reassignments and IPG inclusion. VAN continues to seek clarification on how the FCC Order will affect Vermont AMOs. Nationally, a bill has been introduced in Congress that aims to protect PEG and there are appeals in the circuit courts. VAN's statewide working group continues to push a local bill that will allow for an expert study for alternative funding sources for PEG in Vermont and the funding associated with that study. Lisa is working on a committee to develop a statewide AMO contract that will be used to renew the expired contracts.
- c. Lisa conducted employee reviews and provided review materials for the board to conduct her annual review. There was a discussion of Board member recruitment and it was agreed that Lisa would reach out to the prospective candidates for appointment to Drew Totten's vacated seat.
- d. The staff is working through a channel rebranding in preparation for the new channel launch. Work of the Messaging Committee will continue in tandem with the staff's efforts.
- e. The Annual Meeting and Open House will be held on February 24 from 5 to 7pm following the regular Board meeting at 4pm.

6. **NEW BUSINESS:** There was a discussion regarding upcoming election seasons. The staff has discussed the election season policies and is prepared to address issues that arise. Currently, for the local town elections, there is a plan to cover a Bennington Select Board Candidates forum. No further information is available regarding other forums or the statewide and national elections in November.

MOTION: WILLY JONES MOVED TO ADJORN THE MEETING. SARAH PERRIN SECONDED. THE MEETING ADJORNED AT 5:15PM.

Respectfully submitted by,
Willy Jones, Secretary